

To :  
The Managing Trustee,  
Manilal Harilal Kadakia Charitable Trust,  
5-B, Ramkrishna Chambers,  
BPC Road, Alkapuri,  
VADODARA – 390 007.

Affix your Passport  
Size Photograph

Dear Sir,

Date:

**Sub : Application for the post of \_\_\_\_\_ in your \_\_\_\_\_**  
**(Please tick mark)**

- (a) Smt. Kusumben Kadakia Arts & Commerce College, (Arts & Commerce)  
(b) Shri. Manilal Kadakia College of Management & Computer Studies (BBA/BCA/B.Com/B.Sc)  
(c) Shri. M.H. Kadakia Institute of Management & Computer Studies (MBA).

**Ref : Advertisement dated \_\_\_\_\_ in \_\_\_\_\_ News Paper .**

### A. Personal Information

1. Name
- | Surname              | First Name | Second Name |
|----------------------|------------|-------------|
| <input type="text"/> |            |             |
2. Father's Name
3. Mobile No.
4. Email ID
5. Address
6. Date of Birth  (DDMMYYYY)
7. Category  General  SC  ST  OBC
8. Nationality
9. Marital Status  Married  Unmarried

10. Spouse Name & Profession

11. Languages known

## B. Academic Background

### 12. Educational Qualifications

	Year	Board/College/ University	Main Subjects	%	Maximum Points	Points
SSC						
HSC						
Under Graduate					5	
Post Graduate					15	
M.Phil					10	
Ph.D						
Set/Net/UGC						

### 13. Research (Please attach separate sheet for details)

Research Projects completed :

Title :

Sponsoring Agency :

#### Publications :-

(A) No. of Journals /Publications National International (Independently/Jo intly)	No.	Year	Guide for Ph.D	Maximum Points	Points
(B) No. of Conference Papers presented National International (Independently/Jointly)				5	

Whether recognized supervising together for

(a) M.Phil.

(b) Ph.D

Date of recognition.

Number of M.Phils and PhDs presented

**14. Experience****(A) Academic**

In College/ University as Lecturer/Reader (UGC Scale 1 Pt. Per Year	Name of Organi- zation	Desig- nation	Total Years	Subject	Maximum Points i.e. for Academic and Industry.  10	Points
- Lecturer  - Adhoc  - Visiting  - Senior Scale  - Selection Grade						
- Reader						
- Professor						

**(B) Industry**

Name of Organi- zation	Desig- nation	Job Description	From	To	Total Years	Reason for leaving.

### 15. Extra Curricular Achievement

No. of Participation in inter Uni. Sports Competitions	No. of rank received in national level sport competition in individual events	No. of times represented state at national level sport compt. In indi. Level.	No. of times represented Uni. In inter comp. in cultural activities	Holding NCC "B" or "C" or both certificates	Member of Faculty but Acade Coun. / Syndi.	Maximum Points	Points
						5	
<b>Total Points</b>						50	

### C. References

(List any two persons not related but professionally known to you. Please mention address and contact information.

	Reference – 1	Reference – 2
Full Name		
Profession		
Contact No.		
Address		

16. If appointed, the earliest date I can join \_\_\_\_\_

I solemnly declare that the above information is true to the best of my knowledge and belief.

Place :

Date :

**Applicant's Signature**